

COVID-19 Risk Assessment

Company name: Kirby-le-Soken Evangelical Church

Assessment carried out by: K Munford

Date of next review: 31-January-2022

Date assessment was carried out: 17-December-2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<p>Infection from COVID-19</p>	<p>Anyone attending services</p>	<p>Guidelines have been revised to reflect the new Plan B regulations in December. They are published on the noticeboard and website.</p> <p>We ask people not to attend if they have symptoms of COVID-19 but to get tested. Those who have tested positive, or have been instructed to self-isolate must not attend.</p> <p>We encourage everyone to use the hand sanitiser.</p> <p>Wearing of face coverings is now required by law in places of worship. We encourage everyone to comply and to wear face coverings whilst singing.</p> <p>The chairs have been rearranged with increase aisles and distance between rows to allow people to sit further apart than normal.</p> <p>We will open windows as needed to maintain air circulation.</p> <p>Sunday services will be broadcast on Skype for those unable to attend in person. An audio feed is provided to the rear hall for anyone who wishes to avoid being too close to others.</p>				

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
		<p>Numbers will be restricted to 15 adults for Mums & Toddlers and 30 for the coffee morning due to the size of the rear hall.</p> <p>Hymns and readings are projected onto the front wall to reduce the need to use shared hymn books and Bibles.</p> <p>An additional exit through the vestry will be open for the preacher and front rows.</p> <p>Food preparation and service will done by individuals wearing face coverings and regularly washing hands or wearing gloves. We will endeavour to serve food rather than operate a help yourself buffet. It is permissible to remove face coverings while eating and drinking but we request people to wear them at all other times.</p> <p>Communion will be held in the normal manner but the bread will be placed on large platters and those serving will wear face coverings.</p> <p>We will continue to display a QR code at the entrances for use with the NHS app, and record details of those unable to use the app if requested. Details will be kept for 21 days.</p>				

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/